



The following information outlines the training requirements and sequencing for the Connect Care research roles. If you have any questions, please contact Health System Access at HSAResearchITAccess@ahs.ca.

Courses MUST be scheduled in the proper sequence. See the [Connect Care Roles & Training Course Catalogue](#) for the required sequence of training sessions for your research role. If multiple Instructor-Led Training (ILT) courses are required for a particular role, ensure that Track 1 is scheduled first; Track 2 is scheduled second, etc. You will not be permitted to attend ILT's scheduled out of sequence.

Research staff may also require Schegistrar training to schedule research-specific appointments within the ambulatory (outpatient) setting (please see page 2 more information).

In addition, reporting training is available that provides more information about the reporting tools available within Connect Care (please see page 2 for more information).

Please refer to the training sequence examples, below, for research staff. A complete list of research roles is available in the [Connect Care Roles & Training Course Catalogue](#).

Role: Research Staff – Ambulatory

Intended for Research Coordinators recruiting and carrying out a research protocol with patients visiting an outpatient (ambulatory) clinic.

1. **Epic – Ambulatory Nurse Shared ILT**
Learn how to navigate Connect Care, including the patient chart, which will now include research.
2. **Epic – Research Staff ILT**
Learn how to manage your research study and chart research activities in Connect Care.

Role: Research Staff – Inpatient

Intended for Research Coordinators recruiting and carrying out a research protocol with patients admitted into a hospital using Connect Care.

1. **Epic – Nurse Adult and Pediatric Medical Surgical ILT**
Learn how to navigate Connect Care in an inpatient setting, including the patient chart, which will now include research.
2. **Epic – Research Staff ILT**
Learn how to manage your research study and chart research activities in Connect Care.

Roles: Oncology/Hematology Research Nurse OR Research Staff - OncologyGeneral (e.g. for Research Coordinators)

This is an example of a role where specialty training is required to fully perform a user's role in the clinic; in this case, being able to order and apply oncology/hematology treatment plans.

1. **Epic – Ambulatory Nurse Shared ILT**
Learn how to navigate Connect Care, including the patient chart, which will now include research.
2. **Epic – Oncology/Hematology Clinic Nurse ILT**
Learn about oncology-specific documentation and chemotherapy treatment plans in Connect Care.
3. **Epic – Research Staff ILT**
Learn how to manage your research study and chart research activities in Connect Care.

For individuals looking for detailed examples of required e-learning for each course, please refer to the [Connect Care Roles & Training Course Catalogue](#). There are three categories of eLearnings:

- **Before Class eLearnings:** helps familiarize you with Connect Care.
- **After Class eLearnings:** showcases additional functionalities and workflows.
- **Optimization eLearnings:** helps you use Connect Care more efficiently; view these eLearnings once you are more comfortable with Connect Care.

Additional Training

Epic - Research Study Team Super User ILT

- This class is only offered to research staff prior to Connect Care Launches.
- Research super users will learn efficiency tips and advanced workflows to prepare them for providing support to end users during launch.
- This course must be taken after completing all courses for the learner's primary role (e.g. Research Staff – Ambulatory, Research Staff – Inpatient, etc.)

Schegistrar Training

- Intended for research staff who will schedule research participants in an AHS outpatient (ambulatory) clinic for research-only appointments.
- It is recommended that research-related visits taking place in AHS clinical spaces, as with all other visit types, be scheduled by the scheduling staff of those AHS clinical spaces for the most consistent patient experience.
- Appointments may be booked by AHS scheduling staff or by research staff. If clinical/operations areas staff are unable to schedule and enter research-only appointments into the regular clinical service area schedule, the clinic manager must permit the delegate(s) of any affected research team to support their own in-system scheduling and patient care in that department for research.
- If required, research staff will be assigned the Schegistrar role, which requires the following two courses:
 - **Registration Basics ILT:** Learn the check-in and registration workflows – a pre-requisite course for the Schegistrar ILT.
 - **Schegistrar ILT:** Learn advanced scheduling workflows, such as using blocks for times set aside for specific appointment types and canceling and rescheduling appointments.

Reporting Training

- Connect Care reporting training is available to any Connect Care user for registration at any time through [MyLearningLink](#). Individuals who wish to refresh or advance their reporting skills or simply learn more about Connect Care reporting tools can readily access reporting training on their schedule **after** they have completed training for their primary role.
- The available reporting courses are:
 - Epic – Basic Reporting User ILT
 - Epic – Reporting Power User ILT
 - Epic – Introduction to SlicerDicer ILT
- More information about reporting resources and training is available at <https://insite.albertahealthservices.ca/Main/assets/cistr/tms-cis-tr-reporting-resources.pdf>.

